

BUGBROOKE PARISH COUNCIL

Minutes of the Meeting of the Full Council held on Monday 10th March 2008 at 7.30 p.m. at the Community Centre, Bugbrooke.

PRESENT:

Chairman - Councillor Philip Bignell

Councillor John Bignell
Councillor John Curtis
Councillor Mrs Diana Cockrill
Councillor Ken Gardner
Councillor David Harries
Councillor Brenda Inch

Councillor David Jeffery
Councillor Alan Kent
Councillor Brian King
Councillor Mrs Cherry Pilcher
Councillor Terry Ward

IN ATTENDANCE:

Mrs Emma Bignell - Clerk to the Council
14 parishioners

APOLOGIES FOR ABSENCE:

Councillor Dr. Jonathan Shribman (work commitments)
Councillor Neil Sturdy (work commitments)
District Councillor Graham Smith (alternative meeting)

ABSENT:

PC08/3/47

DECLARATIONS OF INTEREST:

Mr Curtis declared an interest in the planning application for St. Michael's Football Club & Mr Harries declared an interest in the NCALC Internal Audit 'Terms of Reference'.

PC08/3/48

POLICE MATTERS:

The Clerk had contacted the PR & Marketing department of the Northants Police to obtain an update from Ms. Deramo on the lack of communication from the police in respect of their police presence at PC meetings. Miss Deramo was on Maternity Leave but Ms. Isabel Manning asked for a further set of dates for the PC and advised she would try and get an officer to attend on 10/03/08. As there was no officer present it was:

RESOLVED: To contact Chief Superintendent Phillips who had implemented the policy in April 2007, to inform him of the lack of officer attendance

ACTION: Clerk

PC08/3/49

MINUTES:

The minutes of the meetings held on 11th & 27th February were approved as a correct record and duly signed by the Chairman.

PC08/3/50

REPORTS ON ISSUES PREVIOUSLY RAISED:

AFFORDABLE HOUSING SURVEYS: *(Previously minuted at PC07/11/203)*

The Clerk reported that there had been a good response to the SNC survey and a fuller report should be available in time for the April meeting once more analysis had been undertaken.

PC08/3/51 **FOOTPATH ISSUES:** *(Previously minuted at PC07/12/233 & 08/1/15)*

The Clerk had discussed with Richard Hall, Rights of Way Manager, the new maintenance contract with May Gurney which would be in operation from 29th March. It was noted that the majority of Rights of Way officers would transfer across to the new organisation so there would be continuity of staff. They also discussed the damage to the footpath under the aqueducts and Mr Hall advised that he expected the contractors, Buckingham, to reinstate the right of way prior to leaving the site adjacent to the railway embankment.

PC08/3/52 **YOUTH FACILITIES:** *(Previously minuted at PC08/2/25)*

The Clerk had been in touch with Mrs Causebrook and a meeting could be arranged with Bugbrooke pupils over the next couple of weeks to look at options for youth funding projects. Several councillors expressed an interest in attending, it was considered that 3 would be an optimum number.

RESOLVED: To arrange a date as soon as possible

ACTION: Clerk

PC08/3/53 **PLAY AREA:** *(Previously minuted at PC08/2/26)*

The Clerk had spoken with Mr Cotter, Head Teacher and he was still waiting for the lease document from NCC. There was a degree of urgency as it would need to be approved by the PC, the Governors and then go back to the County Council members for final approval before the equipment could be ordered.

RESOLVED: To chase NCC

ACTION: Bob Cotter

PC08/3/54 **PARISH NOTICE BOARDS:** *(Previously minuted at PC08/2/28)*

The Clerk had obtained a brochure from a local company at Brackley who would be able to provide the type of board to suit the council & public.

RESOLVED: To obtain a price for the April meeting

ACTION: Clerk

PC08/3/55 **PROVISION OF BURIAL SPACE:** *(Previously minuted at PC08/2/29)*

The Clerk reported on her informal discussions the Planning Officer at SNC and the Burial Working Party had met on 5th March. A second quote had been sought from a geotechnical company at Moulton Park.

RESOLVED: (i) To liaise again with the Jesus Fellowship

(ii) To submit a pre-application letter to SNC

ACTION: Clerk

PC08/3/56 **PARISH COUNCIL VACANCY:** *(Previously minuted at PC08/2/34)*

SNC had confirmed that an election would not be held in Bugbrooke and therefore the Council could co-opt to fill the vacancy for a councillor.

RESOLVED: To seek nominations to be presented at the April meeting

ACTION: All Councillors

PC08/3/57 **PARISH PLAN:** *(Previously minuted at PC08/2/35)*

The Development Working party had met on 27/02/08 and the next meeting was scheduled for 17/03/08. The final document for publication was being pulled together to include photographs and graphs of the results.

PC08/3/58 **OVERHANGING HEDGE KD6:** (Previously minuted at PC08/2/36)

Mr Curtis advised that the hedge adjacent to the footpath that ran from Great Lane to the Cricket Field had been cut back very promptly, following the previous council meeting.

RESOLVED: To send a letter of thanks to the residents in Browns Yard

ACTION: Clerk

PC08/3/59 **PUBLIC QUESTION TIME:**

The meeting was adjourned between 7.50 p.m. and 8.15 p.m. to allow questions and comments from parishioners.

PC08/3/60 **PLANNING:**

<i>Status</i>	App. No. & applicant	Location	Proposals	<i>PC comments or SNC decision</i>
<i>(New)</i>	S080207P (Smith)	5 Shepherds Walk	Two storey side & rear extension	<i>Materials to match those already existing</i>
<i>(New)</i>	S080220P (Curtis)	St Michaels FC, Birds Close	Additional floodlighting scheme – 2 x 15m columns to enable 14 lights to be fitted on 6 poles	<i>Support proposal to reduce light pollution but request 10 p.m. cut off for benefit of neighbouring houses</i>
<i>(Decision)</i>	07/00072/CC D (NCC)	Campion School	Installation of double mobile classroom unit	<i>Permission granted by NCC</i>
<i>(Decision)</i>	S071240P & S071241LB (Enterprise Inns)	Bakers Arms PH, 34 High Street	Freestanding retractable awning & oak framed, clay tiled lean to canopy over existing door to rear elevation	<i>Permission granted by SNC</i>
<i>(Appeal)</i>	S070385P (Jones)	11, Pilgrims Lane	Two storey extension to side & rear, raise height of roof & conservatory to rear	<i>Support SNC's refusal & submit comments to Inspector by 4/4/08</i>
<i>(For discussion)</i>	WNDC Application by ASDA	Gowerton Road, Brackmills	Wind Turbine	<i>The PC felt unable to support Gt. Houghton PC in objecting to the application located within the Borough of Northampton</i>

PARISH MATTERS:
COMMUNITY CENTRE:

PC08/3/61

The AGM would be held on Wednesday 04//06/08.

PC08/3/62 **NO PARKING CONES:**

Following on from the suggestion that cones be purchased to prohibit parking on Camp Hill it was:

RESOLVED: To refer the matter to the next CC meeting as it was more logical that they were stored there for easier access for sporting bodies to utilise

ACTION: Chairman/DH

PC08/3/63

REPLACEMENT BINS:

A replacement dog bin was needed for School Close, along with post mounted litter bins at the Butts Hill bus shelter, the High Street bus shelter and on Johns Road at the junction with Oaklands.

RESOLVED: To obtain prices for the April meeting
ACTION: Clerk

PC08/3/64

HIGHWAY ISSUES:

The Clerk read out a comprehensive response from Richard Woodhouse, Atkins. Matters that had been referred would be monitored or actioned as appropriate.

County Cllr. Mrs Joan Kirkbride joined the meeting at this point and the meeting was therefore adjourned again to allow her an opportunity to speak (as listed in Appendix A).

PC08/3/65

CORRESPONDENCE:

For Action:

SNC – Strategic Housing team newsletter feedback

RESOLVED: To advise that an annual newsletter was sufficient
ACTION: Clerk

NBC – Consultation on planning issues

RESOLVED: To advise that the PC wished to continue to receive advice of planning consultations
ACTION: Clerk

ABB – Quote for replacement lantern for PL60 Moores Close

RESOLVED: Already accepted by Clerk

LINK – Website Advertising/Sponsorship of colour front page

RESOLVED: (i) If no other sponsor had come forward, to pay £120 for colour printing of future front page
(ii) If possible to obtain old website domain to ensure a link to current website
ACTION: Clerk

Vacancy for Parish Clerk – current clerk to retire in August 08

RESOLVED: To advertise in village, through NCALC & in Chronicle & Echo
ACTION: Clerk

PC08/3/66

For Report:

Mid-Northamptonshire Parishes – Minutes from 16/01/08 & Agenda 16/04/08

SNC – Canal Parish Partnership meeting – 11/03/08

Enjoy England – ‘Celebrate St Georges Day’

Viva Veggie Roadshow – Guildhall, Northampton - 22/03/08

NHS – Minutes from 12/02/08 in respect of Towcester Health Centre

ACRE – Village Viewpoint Spring 2008

Hunsbury Podiatry – Private practice with home visiting service

D3 Bus Service – Mrs Cockrill advised that the outbound bus from Northampton would not be calling at the Marefair stop until 20/07/08 due to the roadworks at Black Lion Hill

PC08/3/67

FINANCIAL MATTERS:

TERMS OF REFERENCE FOR INTERNAL AUDIT SYSTEM:

The Clerk advised that the Council should formalise their arrangements for the internal audit system supplied by NCALC by adopting the ‘Terms of Reference’ provided annually.

RESOLVED: To adopt the ‘Terms of Reference’ with immediate effect

PC08/3/68

MONTHLY BUDGET SPENT FIGURES:

The current figures to date were available. The end of the year figures would be available at the April meeting.

PC08/3/69

ACCOUNTS FOR PAYMENT:

Chq no	To whom	Service rendered	Amount	Vat
000847	Anglian Water	½ yearly bill allotments	£35.90	
000848	AH Contracts	Emptying of bins – Feb	£309.67	£46.12
000849	Mr A. Walton	Litter picking Feb/March	£56.16	
000850	HM Revenue & Customs	Tax & NI (EB & AW)	£144.08	
000851	Mid-Northants Parishes	Annual Subscription	£15.00	
000852	Cash	Petty cash top-up	£100.00	
000853	ABB Ltd	1/4ly maintenance - Cambs	£712.53	£106.12
S/O	Mrs E.J. Bignell	Clerk's salary – March	£386.89	

RESOLVED: That all the accounts presented for payment be approved
That sufficient funds from the deposit account be transferred
to the current account to cover payments

PC08/3/70

DATE OF NEXT ORDINARY MEETING:

Monday 14th April 2008 at 7.30 p.m. (*Annual Parish Meeting at 7.00 p.m.*)

There being no further business the Chairman closed the meeting at 9.32 p.m.

CHAIRMAN -

DATE -